



# COMMUNITY WRAPAROUND GUIDE



When families first come into Community Wraparound, things are generally really tough...

You might be experiencing high stress or a crisis due to a single event or a build-up of multiple challenges. Wraparound is a **free** planning process that helps organize a supportive team around your child and your family. Family voice is at the center of this process. We focus on strengths and discover unmet needs to develop one coordinated plan that connects families to partners and resources.

This guide will let you know the help available & what to expect, including:

-  **The Wraparound Process**
-  **Peer Support & Funding**
-  **Caregiver Rights**

## IMPORTANT CONTACT INFO:

### My Wraparound Facilitator:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### My Parent Partner:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### My Youth Peer Partner:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## FOR MORE INFORMATION, CONTACT:

Wraparound Coordinator  
Leah Draut-Bieri  
(513) 785-5183  
leah.draut@bcesc.org

## TO LEARN MORE GO TO:

[www.butlerfcfc.org/community-wraparound](http://www.butlerfcfc.org/community-wraparound)

# THE WRAPAROUND PROCESS: STEP BY STEP



## 1 INTRODUCTION TO WRAPAROUND PHONE CALL

The **Wraparound Coordinator** will contact you after a referral is received to provide an overview of the process, answer questions, and assign a **Wraparound Facilitator** who will help you get started. If Wraparound is not the right fit for your family, other resources will be shared to match your family's needs.

## 2 FAMILY DISCOVERY & TEAM DEVELOPMENT

Your Wraparound facilitator will meet with you to do the following:



Learn your family's story including successes, struggles, needs, strengths, and vision.



Help brainstorm team members (a balance of supportive family & friends, community providers, peer support, and other professionals) who will attend your planning meetings.



Review paperwork to ensure we have permission to invite people on your team, share your rights, and complete questionnaires that help us track progress.



Next, the Facilitator will write a document called a **Family Discovery**, which tells your family's story in a new way to help your team see your strengths and better understand your needs. You can review it before the first team meeting.



A team meeting will be scheduled at a time and place that works best for you (your home, at our office, at a school, library, therapy office, or virtually via Zoom, etc).

## 3 INITIAL TEAM MEETING & WRAPAROUND PLAN DEVELOPMENT

Your facilitator will introduce team members, discuss roles, and help the team develop a set of "ground rules" or expectations for working together. The group will design a team mission, that capture's the family's hopes and discover strengths & needs to start working on a **Wraparound plan**. The team will brainstorm ways to meet the prioritized needs using the strengths of your family and team members. Team members will volunteer to work on small action steps. The team will meet regularly (usually weekly) while the plan is being developed.



# THE WRAPAROUND PROCESS CONTINUED...



## 4 IMPLEMENTING & ADJUSTING THE PLAN

Here is what to expect at each team meeting:

- ✓ Celebration of **accomplishments** & successes since the last meeting.
- ✓ Report on the **action steps** assigned to youth, the family & team members.
- ✓ Identify **progress** made, including what was helpful and what wasn't.
- ✓ **Brainstorm** and problem-solve any barriers the team and family faced.
- ✓ **Assign** new tasks to team members--next action steps to work on.
- ✓ Schedule the next meeting and make sure the right people are at the table.

## 5 TRANSITION PLANNING



As progress is made your facilitator will start planning for transitioning. At this point, you will have learned skills to be your own advocate & facilitator. The team will share lessons learned, review accomplishments, complete closing questionnaires, update the crisis prevention plans, and discuss future needs.

**All families need ongoing support and this can continue after Wraparound closes.** Your team will plan for ongoing meetings led by you or another team member to take place after the facilitator has closed if this is something you would like to continue.

A **celebration** is planned to acknowledge everyone's hard work and success throughout the process.



## HOW HAS WRAPAROUND HELPED?

Quotes from caregivers & team members...

"The best thing about Wraparound is having support for my entire family."

"Different perspectives were helpful in trying new things."

"Bringing a team together to brainstorm ways to help my child."

"They are a sounding board for me to discuss my family problems."

# PEER SUPPORT IN WRAPAROUND



All people need caring relationships and connections with others who "get it." Wraparound offers peer partners for parents & youth involved with Wraparound, so you have the support you need through the Wraparound process.



## PARENT PEER PARTNERS

Caretakers with life experience raising youth with complex needs who share their journey in navigating systems, finding their voice, and advocating for the needs of their family.



## YOUTH PEER PARTNERS

Young adults with life experience in youth-caring systems (children services, mental health, etc.) who share their own experience to provide a unique and relatable perspective. They help youth find their voice and express it through the Wraparound process.



Whether you are paired with a Parent Peer Partner or a Youth Peer Partner, they:

**Listen** to your needs, challenges, and hopes for the future.

**Encourage** you as you learn to use your voice and share it with important people in your lives.

**Educate** and **equip** you with skills to learn how systems work and how to partner with others to improve the help you receive.

**Explore** interests and **share** resources to encourage hobbies, self-advocacy skills, wellness, self-care, and ongoing learning about life stages and development.

**Empower** you to feel confident in addressing your needs and the needs of your family through finding the right support in the community.

Contact your Wraparound facilitator for information about connecting to a parent or youth peer partner

# FUNDING RESOURCES FOR WRAPAROUND TEAMS



Wraparound teams can request guidance and financial help from the **Community Resource Team** and **Clinical Committee**. Committees are a partnership between Butler County agencies, including: the Board of Developmental Disabilities, Children Services, Job & Family Services, Juvenile Justice, Mental Health & Addiction Recovery Services, and the Family & Children First Council. They may approve local and state funding for Wraparound plans, when no other funding is available.



## COMMUNITY RESOURCE TEAM

### CREATIVE FUNDING TO KEEP FAMILIES AND YOUTH IN THE COMMUNITY

The Wraparound Facilitator, caregiver, and team can present their needs and plan to members of the **Community Resource Team**. Requests may include, but is not limited to: art activities, caretaker advocacy and education, family preservation supports, gym memberships, help with insurance co-pays, online subscriptions, organizational items, respite care, safety & adaptive equipment, structured activities to improve family functioning, transportation help (car repairs, gas cards, etc.) & summer camps.

## CLINICAL COMMITTEE

### SHARED FUNDING TO ADDRESS THE COMPLEX NEEDS OF YOUTH AND FAMILIES

Healing happens when youth and families are able to stay connected to their homes and community. If families are struggling to stay safe, stay together, and maintain everyday life functioning, planned out-of-home placement for short-term stabilization and intensive

clinical treatment may be considered by the Wraparound team. If there are no other funding sources for this treatment, Wraparound teams can share their plan with the **Clinical Committee** to request assistance with funding, talk about different treatment options, and explore the least restrictive way to meet their needs. If funding is approved, the Wraparound team will continue to meet frequently to plan alongside the out-of-home placement for the youth to come back home to the community.



# FAMILY AND CAREGIVER RIGHTS IN WRAPAROUND



Family-centered, strength-based care means that you and your child have rights and during your time with Wraparound. We pledge to listen, communicate important information, support open dialogue between team members, provide education and resources, and respect your privacy as we work together to organize support and help for your family. As an active participant of this team planning process and decision-maker for your child, you have the following rights:

- To consent through a Release of Information before any information about your family is shared with other professionals or team members.
- To have information about you and your family kept confidential except for mandated reports of abuse, neglect, or threats of harm to self or others.
- To be treated with courtesy, honesty, and respect.
- To accept or decline services from the Wraparound team.
- To attend all meetings about your family and choose people to be on your wraparound team.
- To review and make changes to your family's records.
- To ask questions and offer feedback—even to disagree with opinions and offer other points of view.
- To have a Parent or Peer Partner for advocacy & support.
- To request an interpreter or accommodations for meeting participation.
- To let us know if you are not receiving the services and support you need—including requests for a new facilitator/peer partner.



## Privacy and virtual meetings

When giving consent to meet virtually or by phone, here are some additional considerations:

- Your facilitator will be in a private space to ensure that no one can see or hear the meeting. For your privacy, find a space for the meeting where only those people you trust can see and hear.
- All Wraparound participants will agree to confidentiality at each meeting.
- Your team can help navigate the virtual technology. Call or text your facilitator if you are having difficulty.
- If you change your mind and wish to meet in person, let your facilitator know.

## UNHAPPY WITH SERVICES?

Call Wraparound Coordinator, Leah Draut-Bieri at 513-785-5183, or Executive Director, Beth Race, at 513-887-5534. The dispute resolution process is outlined in Ohio Revised Code 121.37 c9 and can be found at: [www.butlerfcfc.org/wraparound](http://www.butlerfcfc.org/wraparound)

# WRAPAROUND PROGRESS CHECKLIST



Seeing progress can be difficult through life's ups and downs. Tracking your Journey in the Wraparound process can be helpful in feeling like life is moving forward. Use the following as a guide along the way.

## **FAMILY DISCOVERY AND TEAM DEVELOPMENT**

- Met with my facilitator and explained our story, unique qualities, and concerns
- Addressed my immediate crises and know what to do should a crisis occur
- Discussed any immediate need for referrals for services to build my team
- Completed initial questionnaires and release of information for selected team members
- Reviewed my Family Discovery once written by my facilitator

## **INITIAL MEETING AND PLAN DEVELOPMENT**

- Participated in my initial Wraparound Team meeting and additional planning meetings
- Developed team rules and expectations, team mission, and reviewed team strengths
- Prioritized my family's needs and selected one need to begin planning for first
- Brainstormed and picked strategies that fit my family, address our needs, and use our strengths
- Talked about crisis situations that our family faces and developed a plan of action

## **ONGOING PLANNING**

- Meeting regularly with team to share accomplishments and review action steps
- Discussing how services & strategies in the plan are helping my family (or not) with team input
- Problem-solving around any team & individual barriers that come up during planning
- Tracking progress as a team in the plan and listening to feedback
- Adjusting the Wraparound plan as we learn more about what is helpful
- Modifying the crisis plan and practicing steps during less stressful times
- Measuring progress and sharing feedback through paperwork (every 6 months)

## **TRANSITION PLANNING**

- I know what supports and services in my plan address my family's top needs
- I know who to call and how to access resources should the need arise
- I have a plan to call or lead additional meetings if needed and a point person identified
- I know how to use what I learned to handle future challenges based on past experiences
- My team created a transition plan that can be given to future helpers of my family
- My team has celebrated my family and team accomplishments, hard work, and successes!

*"The team is more open to helping my family get the help we will need to be sustained and healthy outside of Wraparound."  
-caregiver in wraparound*

# HOW TO CONNECT



Wraparound organizes a team of support and creates individualized help for families who have youth with unmet needs and complex challenges. Wraparound teams plan together, knowing that all families have strengths despite their circumstances. Wraparound utilizes and builds upon natural supports the family already has in the community, while partnering with professional supports already in the family's life.

Referrals for Wraparound can come from anyone in the community including parent self-referrals. Find Referrals at: [butlerfcfc.org/community-wraparound/](https://butlerfcfc.org/community-wraparound/)

## For more information about Wraparound:

Leah Draut-Bieri  
Wraparound Coordinator  
(513) 785-5183  
[leah.draut@bcesc.org](mailto:leah.draut@bcesc.org)

**For help completing a referral, contact Carrie Green at 513-887-5510 or [carrie.green@bcesc.org](mailto:carrie.green@bcesc.org)**

Butler County Community Wraparound  
400 N. Erie Blvd., Suite A  
Hamilton, Ohio 45011



## HELPING YOU WITH COMMUNITY RESOURCES

The Family and Children First Council helps identify gaps & needs in the community and coordinates resources that support youth & caretakers. We believe in a "**No Wrong Door**" approach so that families receive warm hand-offs for the services they need and you can stay up-to-date on what help is available. Here are some ways the council can help you learn the resources:

- ❑ Attend Cross System meetings to network with helping professionals & learn new programs in the community.
- ❑ Download Butler County Community Resource Cards in English and Spanish.
- ❑ Sign-up for training on the free "No Wring Door" Cureo database to access updated program flyers.

**To learn more go to [www.butlerfcfc.org](http://www.butlerfcfc.org).**

